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Last Order: 201809
Dated: 01 Sept 2018

This Order: 201810
Dated: 01 Oct 2018

ADMINISTRATION

1. NOTICE OF REFERENCE UPDATES

- a. Regional RO's posted on SharePoint - Regional Cadet Support Unit (PAC)
- b. CATO Changes posted in the National File Repository

2. UNIT TRAINING (EXCLUDING PARADE NIGHTS)

- a. See Appendix 1 – Schedule of events

3. DRESS, DUTIES AND APPOINTMENTS

- a. Daily Routine – As per Departmental Training Schedule
- b. Duty Schedule
- c. Dress
- d. Unit Appointments

Date	Duty Officer	Sr. Duty NCO	Jr. Duty NCO	Duty Flight
2 Oct	Capt Ketchum	FSgt Pacheco	FCpl Armstrong	Buffalo
9 Oct	Capt Ketchum	FSgt Pacheco	FCpl Armstrong	Buffalo
16 Oct	Capt Osborne	Sgt Coakley	FCpl Caldwell	Mustang
23 Oct	Capt Osborne	Sgt Coakley	FCpl Caldwell	Mustang
30 Oct	Capt Osborne	Sgt Ruryk	FCpl Darling-Burgess	NCOs & Flag

Tuesday, 2 Oct 2018

Officers : 1A
NCMs : 1A
CVs : Business Attire
Cadets : C1

Tuesday, 9 Oct 2018

Officers : 3B or No: 5
NCMs : Dress of the Day
CVs : Business Attire
Cadets : C3B (Summer Dress)

Tuesday, 16 Oct 2018

Officers : 3B or No: 5
NCMs : Dress of the Day
CVs : Business Attire
Cadets : C3B (Summer Dress)

Tuesday, 23 Oct 2018

Officers : 3B or No: 5
NCMs : Dress of the Day
CVs : Business Attire
Cadets : C3B (Summer Dress)

Tuesday, 30 Oct 2018

Officers : PT Gear
NCMs : PT Gear
CVs : PT Gear
Cadets : PT Gear with Squadron T-Shirt

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Primary Duties:

Commanding Officer – Lt(N) Courtney Looye
Deputy Commanding Officer – Vacant
Training Officer – Captain Alex Osborne
Standards Officer – Lt Nahall Fallah
Assistant Standards NCM – Sgt Stephane Lajeunesse
Administration Officer – Vacant
Special Training Officer – Captain Aidan Ketchum
Supply NCM – MS Guillaume Vallee
New Cadet Liaison – PO2 Greg McArthur
Level 4 Instructor – PO2 Graham Williams
Level 5 Instructor – MCpl Hans Brasche

Secondary Duties:

Ground School Instructor - Mr. Nathaniel Ralphs
Band Officer / Drill Team Officer – Vacant
Marksmanship Officer: Lt(N) Courtney Loove
Biathlon Officer: Captain Carrie Johnston, CD

1. UNIT STRENGTH

- a. Unit Authorized Quota: 56 Cadets and 4 Staff
- b. Cadets Taken on Strength: 1
Cdt Coakley, Colin – TOS – 4 Sept 2018
- c. Cadets Struck off Strength: 3
 - i. WO1 Wilcox, Cailyn – SOS – 4 Sept 2018
 - ii. FSgt Acosta, Jesse – SOS – 4 Sept 2018
 - iii. FSgt Dakai, Jordan – SOS – 4 Sept 2018
 - iv. Sgt Aubin, Jessica – SOS – 4 Sept 2018
 - v. FCpl Kuzyk, Gavin – SOS – 4 Sept 2018
 - vi. FCpl Burton, Chase – SOS – 4 Sept 2018
 - vii. Cpl Kubbernus, Dallen – SOS – 4 Sept 2018

2. VOLUNTEERS

- a. NIL

3. REGULAR/PRIMARY RESERVE FORCE PERSONNEL

- a. 3

4. CAREER TRANSACTIONS

- a. NIL

5. APPOINTMENTS/TERMINATION OF CIVILIAN INSTRUCTORS

- a. NIL

6. LEAVE OF ABSENCE

- a. WO2 Staples-Maris, Sam

7. CADET PROMOTIONS/APPOINTMENTS

- a. NIL

8. CADET TRANSFERS/SOS

- a. NIL

9. MOVEMENTS/TEMPORARY DUTY

- a. NIL

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10. GENERAL INTEREST AND EVENTS

a. NIL

11. COMMANDING OFFICER'S ITEMS

a. NIL

APPENDIX 1 – SCHEDULE OF EVENTS**Category of training**

Date	Activity – Training Category	Timings	Location	OIC
12 Oct 2018	TAG Days	6-9pm	Langford Legion	Capt Ketchum
13 Oct 2018	TAG Days	8:45am-4:30pm	Langford Legion	Capt Ketchum
14 Oct 2018	TAG Days	12-4pm	Langford Legion	Capt Ketchum
19 – 21 Oct 2018	FTX – GOOSE	TBA	TBA	Capt Osborne
2 – 4 Nov 2018	Poppy Campaign	TBA	Langford Legion	Capt Ketchum

APPENDIX 2 – PERIODIC ITEMS

Security Policy: As per CATO 23-07 Para 6a all Civilian volunteers must wear their League ID badges when at cadet events, parade nights, exercises. Adults or any former cadets having business with the Officers must leave as soon as their business is done. Parents, Adults or any former cadets are allowed to watch colours and sunset. Please see the CO if you have any questions

//Signed//

C.K Looye
Lieutenant (Navy)
Commanding Officer